



File: 10550-20/LOA

Confirmation ID: 5BE6F909

November 13th, 2025.

Keith Morison
C/O West Coast Rally Association
10 Ranch Glen Dr. NW, Calgary, AB, T3G1E3

Re: Graystokes Snowmobile Trails, REC32567, Competitive Sporting Event

Dear Keith,

This letter is in response to your request received on October 22, 2025, for authorization to carry out a winter car rally on the **Graystokes Snowmobile Trails** on the following date(s): **December 5th to 6th, 2025**.

You, the Authorization Holder, are hereby authorized under Section 16 of the Forest Recreation Regulation to undertake this activity or use, subject to the terms and conditions attached to this letter. For this authorization to take effect, you must sign and return this document to the recreation officer before the commencement date of the use or activity for which you sought authorization.

Authorization under Section 16 of the Forest Recreation Regulation does not provide for, nor otherwise imply approval or authority for other provincial or federal requirements that may be required to conduct the use, activity, or event.

You must carry a copy of this authorization when undertaking activities at the recreation site, recreation trail or interpretive forest site. Your application as well as any maps you have provided shall be considered part of the authorization.

If you have any questions or require further information regarding this matter, please contact me directly at 778-943-6945 and/or Ian.McLellan@gov.bc.ca.

Sincerely,

Ian McLellan
Recreation Officer
North Okanagan Recreation District, Recreation Sites and Trails BC
Ministry of Environment and Parks

As the Authorization Holder, I acknowledge and accept the Conditions of Authorization.

Signature – Authorization Holder

You, the Authorization Holder, are hereby authorized under Section 16 of the Forest Recreation Regulation to undertake this activity or use, subject to the Conditions of Authorization.

Signature – Recreation Officer

Conditions of Authorization

The Authorization Holder will perform and observe the conditions of authorization, set below:

Mandatory

a) Insurance:

The Authorization Holder must, during the term, maintain and pay for, with insurers licensed in British Columbia, Commercial General Liability Insurance in an amount no less than \$2,000,000 inclusive per occurrence against personal injury, property damage and liability assumed under this term. The Province is to be added as an insured under this policy and the policy must include a cross liability clause.

The Authorization Holder must provide the Recreation Officer with evidence of insurance, prior to commencement of the activity, in the form of completed Province of British Columbia Certificate of Insurance.

The Authorization Holder waives all rights of recourse against the Province with regard to damage to the property of the Authorization Holder.

b) Indemnity:

The Authorization Holder will indemnify and save the Province, and their servants, employees, and agents harmless against all claims, actions, causes of action, losses, damages, costs and liabilities, including fees of solicitors and other professional advisors, arising out of any one or more of the following:

- i) Any breach, violation, or non-performance of a condition in this Authorization,
- ii) Any conflict between the Authorization Holder's use of the activity area under the Authorization and the lawful use of the area by any other person, and
- iii) Any personal injury, bodily injury (including death), or property damage occurring or happening on or off the activity area by virtue of the Authorization holder's entry upon, use or occupation of the area, and the amount of all such losses, damages, costs and liabilities will be payable to the Province immediately upon demand.

General:

a) Public Safety & Notification:

The Authorization Holder must ensure that adequate notice is given prior to the commencement of the authorized activity or use to inform other recreational users. Notices/signs may be posted at key locations at the recreation site or trail (e.g. parking lots, trailheads, etc.).

The Authorization Holder must post signs where the event **accesses the Graystokes Snowmobile Trails** that are clearly visible to traffic coming from all directions notifying the public of the activity, event, or use.

The Authorization Holder must ensure that effective signage is in place to manage public safety during operations at the recreation site, trail, or interpretive forest site, and that all hazards are removed following the completion of the event, use, or activity.

b) Duration:

The duration of this authorization is for a term of **2** days commencing at **0600** hours on **December 5th, 2025**, and ending at **2000** hours on **December 6th, 2025**.

c) No Exclusive Occupancy:

Nothing in this authorization grants the Authorization Holder the exclusive use and occupancy of the recreation site, recreation trail, or interpretive forest site.

d) Authorization Holder Responsibilities:

The Authorization Holder must ensure that all conditions contained within this authorization are discussed with all employees, contractors, subcontractors, staff, volunteers, and any other person acting under the authority of, or with permission of the Authorization Holder prior to commencing work, and that all conditions in this authorization are met.

Failure to adhere to conditions and measures outlined in this authorization may result in cancellation of the authorization.

e) No Impediments to Public Access and Use:

The Authorization Holder must ensure that public access to the recreation site, trail, or interpretive forest site is not interfered with and that the activities of public users are not impeded, unless necessary to mitigate risks to public safety.

The Authorization Holder must ensure that the portions of the recreation site, trail, or interpretive forest site that are not impacted by the use or activity are kept clear and accessible for regular recreation use, unless necessary to mitigate risks to public safety.

f) Limitations on Timing:

The authorized use or activity is permitted at the recreation site, trail, or interpretive forest site from **December 5th, 2025**, to **December 6th, 2025**, between the hours of **0600** to **2000**.

The Authorization Holder must not conduct activities on weekends or in the evenings to avoid impacting public users and/or the site operator.

g) Notification to RO:

The Authorization Holder must notify the Recreation Officer:

- Immediately, or no later than 48 hours, following a serious incident or accident at the recreation site, trail or interpretive forest site.
- No later than **7** days after the authorized activity at the recreation site, trail or

interpretive forest site has ceased to allow enough time for inspection and remedial action by the Authorization Holder, if deemed necessary by the Recreation Officer.

- No later than 7 days after the authorized activity at the recreation site, trail or interpretive forest site has ceased, a summary of how many participants were involved as well as an estimate on how many event organizers, support crew and spectators attended.

h) Recreation Site Infrastructure:

The Authorization Holder must ensure infrastructure at the recreation site, trail or interpretive forest site is not damaged as a result of the authorized use or activity. In cases where damage does occur, the Authorization Holder will repair or replace the infrastructure to the satisfaction of the Recreation Officer.

The Authorization Holder must not damage or cause any alterations to a structure or natural resources on a recreation site, recreation trail or interpretive forest site, or move a structure (i.e. picnic table, fire rings, signs, etc.) that is on a recreation site or trail, without prior authorization from the Recreation Officer.

i) Clean up, garbage removal and sanitation:

The Authorization Holder is responsible for the cleanup, and associated costs, of the recreation site, trail or interpretive forest site. All garbage must be removed to an approved landfill facility.

The Authorization Holder is responsible for maintaining the toilets in a clean and sanitary condition for the term of this authorization and for the provision of all supplies necessary to complete the toilet sanitation.

j) Damage and Repairs:

The Authorization Holder must pay for and repair, as determined by the Recreation Officer, any damage caused to the property of the Province by the Authorization Holder, its employees, agents, clients, invitees, contractors and licensees. Repairs will be completed to the satisfaction of the Recreation Officer.

The **recreation trails** are to be left fully operational for recreational users upon cessation of activities, to the extent determined by the Recreation Officer. The Authorization Holder must rectify any deficiencies identified.

k) Alcohol, tobacco or marijuana:

The Authorization Holder must not sell or distribute alcohol, tobacco or marijuana within the recreation site, trail or interpretive forest site for the term of this authorization.

l) Changes to Authorization

This authorization is based on the application received by the Recreation Officer on **October 22nd, 2025**. Any subsequent alterations to the activities and/or schedule described in the application must be pre-approved by the Recreation Officer prior to commencement. In some

cases, separate authorization under Section 16 of the Forest Recreation Regulation may be required.

m) Specific Conditions for Big White Winter Rally 2024:

- Road barriers must be in place to control access at all access points on the Graystokes Snowmobile Trails to ensure public safety.
- All signage and bannering must be removed from the Graystokes Snowmobile Trails within 24 hours after the event has been completed.
- The Authorization Holder must also have authorization from the Ministry of Forests as much of your route utilizes Forest Service Roads.
- The Authorization Holder must keep the Kelowna Snowmobile Club (KSC) informed regarding any plowing on your route as they also utilize the Graystokes Snowmobile Trails. The president of the KSC, Joe Mckillop, can be contacted at: president@kelownasnowmobileclub.com